

Cultural and Historic Affairs Committee
Meeting Minutes
April 06, 2010

The Bethany Beach Cultural and Historic Affairs Committee held a meeting on Tuesday, April 06, 2010 at 2:00 p.m. in the Town Meeting Room, 214 Garfield Parkway, Bethany Beach, DE 19930.

Members present: Carol Olmstead, who presided; Margaret Young, Mary Lou McNerney, Theo Loppatto, Pam Szyplski, Gloria Farrar, Jane Fowler, and Mary Lou Urquhart.

Excused members: Pat Rogers

Also present: Lindsey Shallcross, Administrative Secretary.

Call to Order

Ms. Olmstead called the meeting to order at 2:04 p.m.

Approval of Minutes from the March 16, 2010 Meeting

After one correction, Ms. Fowler made a motion to approve the minutes. Seconded by Ms. Young, the motion was unanimously approved.

Announcements

Ms. Olmstead reported that she sent the letter to the Mayor of Périers, France regarding twinning the Town of Bethany Beach with their town.

Oral History Update

Ms. Olmstead mentioned that she now has the computer discs containing the historic photographs that Ray Disney asked for and she is going to take them to him.

Review List of Interviews

A total of eleven (11) interviews have been completed so far. The Committee members interviewed the following people:

- Ms. Young: Caroline Hughes, Sally Fitzgerald, and Jane Fowler.
- Ms. Loppatto: Jane Errett Vincinte and Patricia Errett.
- Ms. Urquhart: Jane McCabe, Wanda Powell, Jean Steele, and Judy Savage.
- Ms. Farrar: Ron Steen
- Ms. Fowler: Margaret Young

Ms. Olmstead acknowledged by the time they complete the scheduled list of nineteen (19) interviewees, there will be a total of approximately thirty (30) people interviewed.

Ms. Olmstead is going to create a list of three different categories: The people that have been interviewed, the people that still need to be interviewed, and potential people that can be interviewed. She will present the updated list at the next CHAC meeting.

File For Release Forms

Ms. Olmstead advised the committee members to give the interviewee Consent Forms to Ms. Farrar so she can keep them on file.

Museum

Discuss Docent Program

Ms. Olmstead recommended the docents be on staff at the Museum this summer. She explained that the Museum is currently closed on the weekends for the fall-winter-spring seasons, but it has opened on Sundays from 12:00-3:00 p.m. during July and August. The time is split up so that one docent is there from 12:00-1:30 p.m. and another from 1:30-3:00 p.m.

The responsibilities of a docent include welcoming visitors and answering any questions they may have.

Ms. Olmstead noted that there is a list of people who volunteered as docents in the past. A meeting will be held with all the docents in able to provide information and create a work schedule.

Ms. Olmstead asked if any of the CHAC members would volunteer to be the docent organizer for this year. She explained that the participant would be in charge of contacting the list of past docents, developing a schedule and overseeing any concerns.

Ms. Olmstead suggested that more people will visit the museum if it is advertised and asked the Committee to offer any new ideas to make people aware of the museum.

Ms. Szypulski suggested that the Museum be open on Sundays in June also. Ms. Olmstead agreed that this is a good idea to consider.

Discuss For-Sale Items

Ms. Szypulski stated that she e-mailed four (4) printer companies and only one has contacted her back. She is going to try contacting the others by phone.

The Committee proceeded to have a discussion on the cost of creating note cards that portray the early homes in Bethany Beach.

Ms. Szypulski is going to be responsible, with Ms. McNerney's assistance, for gathering additional information regarding the note card project.

Ms. Szypulski suggested that the Committee sell computer discs that contain historical photographs on them. Ms. Urquhart advised to see how the note card project goes first. The Committee agreed.

Ms. Olmstead noted that they can also make eight (8) by twelve (12) prints of the wall map to sell in the Museum.

Loop Canal Anniversary

Bids on Building Dock

Ms. Farrar reported that three (3) bids were received for building the dock and she reviewed the price of each bid with the Committee.

Ms. Olmstead said that Public Works Director, Brett Warner, explained that permitting is not included with the bid. He recommended having the contractor obtain the permit.

Ms. Olmstead stated that it is still in discussion on how the dock is going to be paid for, but the expense will not be an issue.

Ms. Farrar advised that the Committee approve a bid to build the dock.

Ms. Loppatto made a motion to approve the bid from Merit Marine Construction. Seconded by Ms. Szyplski, the motion was unanimously approved.

Discuss Responsibilities

Ms. Olmstead proposed that someone should give an introduction to the Loop Canal and introduce Bill Addy at the Loop Canal Anniversary event.

Ms. Young mentioned that Bill Addy can read from Jenny Addy's diary and that he also has actual notes from when the Loop Canal was being dug.

Ms. Urquhart and Ms. Loppatto are going to meet and develop a written introduction.

Ms. Olmstead recommended that the introduction be short, yet informative.

The Committee established the following ideas on ways to dedicate the dock:

- Inviting local mayors to the event.
- Having a plaque made to put on the dock.
- Have a banner made to put in the park during the summer.
- Create fliers, which could be the cover of the calendar.
- Have cookies and lemonade for those who attend the event.
- Contact newspapers and ask if they can write a feature article on the Loop Canal.
- Ms. Farrar suggested having a news release on the Calendar of Events and she presented the Calendar of Events with the Loop Canal advertisement that she created to the Committee. They expressed that this was a very good idea.
- Ms. Farrar is going to generate a final flier.
- Ms. Urquhart and Ms. Loppatto are going to meet to discuss what will go into the newspaper.
- There will not be invitations to the event.

- Have the Public Works employees set up tables and CHAC will work on getting the refreshments, paper utensils, and other necessary items. They discussed having a party rental company supply tubs of juice.
- A Loop Canal float in the Fourth of July Parade. Ms. Olmstead suggested that they brainstorm ideas of a person who can be responsible for this project. She also advised that a group of people should meet together to establish an idea for a float.

Input on Arcadia Books

Ms. Olmstead said that Elizabeth Bray provided the following information:

- 1.) If they chose to have an American Image Series book published, they can have a minimum number of post cards in it.
- 2.) Once the materials are gathered and sent to Arcadia Publishing, there are editors that will collaborate the materials together and edit the work with no charge.

Ms. Olmstead acknowledged that that Arcadia Publishing will sell the books and give CHAC a percentage of the profit.

Ms. Olmstead suggested that a CHAC member participate to take on this project. The participant can have up to two (2) years to complete the project. She stated that a suggestion for a volunteer can be brought to the next meeting.

Ms. Farrar reported that an e-mail was received. Henry from the Addy Sea sent pictures of the Addy Sea and offered that the Committee can use pictures from the Addy Sea Website.

Ms. Olmstead has issued an advertisement on the website and sent out on the list serve a request for historical photos.

Adjourn

Ms. Fowler made a motion to adjourn the meeting. Ms. Loppatto seconded the motion and it was unanimously approved.

The meeting was adjourned at 4:15 p.m.

The next meeting is scheduled for Tuesday, May 18, 2010 at 2:00 p.m.

Respectfully Submitted:

Lindsey Shallcross, Admin. Secretary

