

**Cultural and Historical Affairs Committee**  
**Meeting Minutes**  
**November 18, 2014**

The Bethany Beach Cultural and Historical Affairs Committee held a meeting at 2:00 p.m. on Tuesday, November 18, 2014, in the Bethany Beach Town Meeting Room, 214 Garfield Parkway, Bethany Beach, DE 19930.

Members present: Carol Olmstead, who presided; Carole Calef; Cathy Davis; Theo Loppatto; Mary Lou Mc Nerney; Mary Lou Urquhart; Margaret Young; and Julie Malewski, Events Director/Media Coordinator.

Absent Members: Jan Kinsella and Vicky Drury

Also present: Lindsey Good, Administrative Secretary.

Call to Order

Ms. Olmstead called the meeting to order at 2:05 p.m.

Approval of Minutes from October 14, 2014 meeting

After a couple of changes, Ms. Young made a motion to approve the minutes as amended. The motion was seconded by Ms. Loppatto and unanimously approved.

Announcements

- Ms. Olmstead reported that the Cultural Event on November 13<sup>th</sup> was excellent and there was a full attendance. The speaker was Tom Ryan and the topic was “Women Spies in the Civil War”. Ms. Malewski noted that he should purchase a headset for future presentations, since there were comments that he couldn’t be heard clearly by some of the audience. She also mentioned that she will put photos from the event on the Town’s Facebook page.
- Ms. Olmstead reported that the Town Council appointed the following CHAC members for this upcoming year: Carol Olmstead, Chair; Carole Calef; Cathy Davis; Vickie Drury; Jan Kinsella; Theo Loppatto; Mary Lou Mc Nerney; Mary Lou Urquhart; and Margaret Young.

Review and Discussion Regarding CHAC Purpose Statement

Ms. Olmstead distributed the CHAC Purpose Statement to the members for review and discussion. It was recommended that the Committee should initiate a new tradition for the Town, since that it is one of its responsibilities.

Update on Current and Discussion of Possible Future Projects

Ms. Olmstead distributed a list of projects that have been completed to date and current suggested Committee projects. Updates were provided on the following current projects:

- Framing pictures in the Town Hall: This project is moving forward quickly. The last four pictures are being framed now. Town Manager, Cliff Gravier, came up with the idea

of hanging a label underneath each picture stating what it is and the date. The Committee members expressed that this is a great idea. Ms. Malewski is going to start typing up the labels. It was decided to place the label hanger not directly underneath the center of the picture.

- News Articles Album: Ms. Calef, Ms. Kinsella, Ms. Urquhart , and Ms. Olmstead collaborated to work on this project. Ms. Urquhart also came to Town Hall an additional day to work on it. When the project is complete, it will go on display in the Museum.
- Bethany Beach Periers' Day T-Shirts: This project was suggested last year. It would consist of creating Periers' Day t-shirts to sell after the Fourth of July Parade. Ms. Calef suggested that hats could be sold. The idea of advertising for the event sooner was discussed.
- Oral History Project: I.T. Manager, Dan Kenney, has purchased DVD covers and 50 DVDs to make copies of the Oral History Project. He also ordered a DVD label kit. He should have the copies completed by Christmas and then the video can also be displayed on the kiosk. A thank you note and DVD or showing and reception for those who participated in the project.
- Ms. Loppatto suggested adding "artifacts catalogue listing" to the list of future projects. Ms. Olmstead said that she will add this item to the agenda for the next meeting.

#### Update Regarding Coastal Towns Museum Committee

Ms. Loppatto provided the following report on the Coastal Towns Museum Committee:

The CTMC visited the Lewes Historical Society Museum last Monday to look for ideas. There is a timeline of the history of Lewes, which is displayed very cleverly and attractively. The Lewes museum members recommended not to display an introduction movie in the museum, since it would be too long to maintain the viewers' attention. Overall, it was a very proactive and positive meeting.

The CTMC came up with suggested themes for "stories to tell" at the last meeting. Administrative suggestions were also discussed.

Ms. Olmstead noted that next year each town will be asked to come up with fundraising ideas for the Museum.

The next CTMC meeting is on December 10<sup>th</sup> at the Bethany Beach Town Hall.

#### Other Discussion

Ms. Olmstead distributed the drafted wording for the notecards on the historical homes and asked the members to review it. A couple of changes were made to the verbiage.

#### Adjourn

The meeting was adjourned at 4:00 p.m. The next meeting is scheduled for January 13<sup>th</sup>, 2015 at 2:00 p.m.

Respectfully Submitted:

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Lindsey Good  
Administrative Secretary