

**Charter and Ordinance Review Committee
Meeting Minutes
October 17, 2013**

The Bethany Beach Charter and Ordinance Review Committee held a meeting on Thursday, October 17, 2013 at 1:00 p.m. in the Town Meeting Room.

Members present: Chuck Peterson, who presided; Mike Boswell; Mary Sue Forestieri; Bruce Frye; and Lonny Moore.

Absent members: Fulton Loppatto and Jerry Morris.

Also present: Rosemary Hardiman; Carol Brigleb; Council member, Jerry Dorfman; Lindsey Good, Administrative Secretary; and interested members of the public.

Call to Order

Mr. Peterson called the meeting to order at 1:00 p.m.

Approval of Agenda

Mr. Boswell made a motion to approve the agenda. The motion was seconded by Mr. Frye and unanimously approved.

Approval of the Minutes from the June 20, 2013 Meeting

Ms. Forestieri made a motion to approve the minutes dated June 20, 2013. Seconded by Mr. Boswell, the motion was unanimously approved.

Orientation for New Members

Mr. Peterson explained that four (4) new members were originally supposed to be attending this meeting, but there are two (2) individuals present that will most likely be officially appointed as new CORC members at the next Town Council meeting: Rosemary Hardiman and Carol Brigleb. He is covering the CORC orientation for the new members at today's meeting because the Committee chairman will be appointed at tomorrow's Town Council meeting. Ms. Hardiman and Ms. Brigleb introduced themselves to the members.

Mr. Peterson provided information on what the Charter and Town Code consist of. The Committee is responsible for reviewing the Code, with the exception of Section 425: Zoning, for any necessary changes that need to be made. He noted that the Code is accessible and up-to-date on the Town's website. The Charter explains the organizational structure of the Town, and the process to update any of its information is extensive and must be approved by the State Legislature. He noted that any minor modifications that the Committee proposes are not submitted until there are many suggested changes.

Ms. Hardiman noted that she has had some difficulty searching for information when using the Code on the Town's website. Mr. Killmer stated that he will make a recommendation to provide additional information next to the section titles for clarification purposes.

Mr. Peterson explained the following ways that the Committee is assigned issues to address: 1.) Public suggestions that are submitted to Town Council. 2.) Town department heads make recommendations to the Town Manager. 3) The CORC Committee members come up with issues that need to be addressed. The Committee then submits a Whitepaper to Town Council to review for approval.

Mr. Peterson stated that the Committee usually meets on the third Thursday of each month at 1:00 p.m. He distributed a schedule of meetings for the upcoming year, and advised that the Committee will not always hold a meeting on a scheduled date, depending on whether or not there are any issues to be discussed.

An in-depth orientation is scheduled to take place on Wednesday, November 20th at 10:00 a.m., and all committee members are invited to attend. There will also be a trolley ride around town afterwards.

Current Issues

Mr. Peterson explained that there is one possible current issue that is being considered that may need to be resolved by CORC: Property owners who have not been proactive in cleaning and disposing of their yard debris have received letters from the Town addressing that they need to do so. It is possible that if the property owners do not comply, the Town will accept bids from companies to clean up the property, and the lowest bidder will be selected. Then the property owner would be billed the cost of the service. Mr. Boswell suggested that the Town should be in charge of cleaning up these properties, and then bill the property owners. Mr. Moore stated that he agrees with Mr. Boswell.

Mr. Moore mentioned the possible issue of scooter safety and scooter parking in Town, and commented that this item may need to be discussed in the future.

Adjourn

Mr. Moore made a motion to adjourn the meeting. The motion was seconded by Ms. Forestieri and unanimously approved. The meeting was adjourned at 1:28 p.m.

Respectfully Submitted:

Lindsey Good, CMC
Administrative Secretary