

**Charter and Ordinance Review Committee
Meeting Minutes
October 19, 2006**

The Bethany Beach Charter and Ordinance Review Committee held a meeting on Thursday, October 19, 2006 in the Town Meeting Room.

Members present: Anthony McClenny, Chairman, who presided: Jerry Dorfman, John Gaughan, Fulton Loppatto and Chuck Peterson.

Also present: Lew Killmer, Town Council; Terry Mulligan, Town Council; Clifford Graviet, Town Manager; John Eckrich, Building Inspector; Lisa Kail, Administrative Assistant; Trish Titus of the Coastal Point; Seville Pettit, Administrative Secretary and interested members of the public.

Call to Order

Mr. McClenny called the meeting to order at 2:00 p.m.

Approval of the Agenda

Mr. McClenny suggested switching the order of the agenda. The New Business will be discussed before the Old Business.

Mr. Gaughan made a motion to approve the agenda as amended. Seconded by Mr. Loppatto and it was unanimously approved.

Approval of Minutes from August 17, 2006

Mr. Killmer stated that Chief Redmon also reported that if an officer is dispatched for the third time one or more parties would be issued a ticket.

Mr. Gaughan made a motion to approve the minutes as amended. Seconded by Mr. Dorfman and it was unanimously approved. Mr. McClenny abstained since he was absent from the meeting.

Review of August Action Items

Mr. Eckrich reported the estimate cost for the additional work for the Town Codebook would be around \$4000.00.

The committee will recommend this to the Town Council.

All were in favor.

New Business

Review Absentee Ballot Processed (Code of the Town of Bethany Beach, Chapter 232 Article II)

Mr. Gaughan question why was this subject handed over to this committee.

Mr. Loppatto clarified because there were a significant number of problems with the process of the absentee ballots; the committee needs to come to an agreement on an easier procedure.

Mr. Dorfman stated that he thought the instructions for the absentee ballots were very clear. In the past there has not been any complaints about the procedure. He also added that any suggestions were greatly appreciated.

Mrs. Faith Denault stated that there is a considerable amount of things to take in consideration for a change to the voting process. She also thought that putting the social security number on the envelope is not a necessity.

Mr. McClenny explained that the instructions from the form and on the envelope might be a little difficult to follow. There are some areas on the envelope, form and in the Codebook where the “wording” is different and that could be misleading to a voter.

Mr. McClenny stated that the problem was recognized today and that committee members review State Legislation and the Town Code and come to the next month’s meeting with ideas and suggestions.

Old Business

Discuss Town Code, Chapter 238 Water and Sewers

Mr. McClenny questioned if the committee members were satisfied with the changes in the document at this time. Also, is it ready to be turned over along with the CORC changes to the Town Administration for the Town Attorney for further recommendations.

Mr. Peterson made a motion that the changes for Chapter 238 Water and Sewers are ready to be turned over for further recommendation. Seconded by Mr. Dorfman and it was unanimously approved.

Discuss Clarification of the Town Charter, Chapter 24 Referendum

Mr. Killmer stated this is the Town’s first time having a Referendum. That’s why it would be informative to develop a document and explain the definition of a petition.

There will be further discussion at next month’s meeting.

In November’s meeting there will be continuation of the following items: Chapter 238 Water and Sewers, Chapter 24 Referendum, Absentee Ballot Processes, Chapter 2 Scheduled Fines and Penalties.

Mr. Loppatto made a motion to adjourn the meeting at 2:45 p.m. Mr. Gaughan seconded the motion and it was unanimously approved.

Respectfully submitted:

Seville Pettit
Administrative Secretary